

TSGNA POLICY FOR POINTS SYSTEM

DEFINITION:

The Points System will be utilized to determine which eligible member(s) will receive scholar-ships to used for GI related education/travel(conferences, etc.) The Board of Directors will determine the amount and number of scholarships during their spring meeting.

The scholarship must be used by within a two year period after they have been awarded.

PROCEDURE:

1. The TSGNA Secretary will submit to the *Points Committee* Chairperson a listing of all Board Members in attendance at each Board Meeting, upon request.
2. The TSGNA Divisional Secretaries will submit to the *Points Committee* Chairperson a list of all attendees at each Divisional Meeting, upon request.
3. The Chairperson of any committee will submit to the *Points Committee* Chairperson a listing of all committee members and the meetings they attended, upon request.
4. Points are accrued from July 1 through June 30 and should represent involvement of six months or more.
5. Any TSGNA member who has attended at least two (2) Divisional Meetings and earned ten (10) or more points is eligible to submit their name for the drawing.
6. Documentation of points must be submitted by July 15.
7. The *Points Committee* Chairperson will submit a list of members who are eligible to be in the drawing for scholarships to the assigned Division Director by August 1st.
8. The assigned Division Director and the *Points Committee* member from his/her division will draw the winning names and submit these to the President by August 15th.
9. Scholarship winners will be notified by August 22nd.

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10. The points chairman will issue to the winner:
 - a) A copy of the expense form.
 - b) A scholarship certificate with the date issued and expiration date on the form.
11. For reimbursement- winner will submit to the treasurer:
 - a) Completed expense form.
 - b) Receipts and / or mileage.
 - c) Scholarship certificate.
 - d) Copy of CEU Certificate for conference attended.

POINT ACCRUAL IS AS FOLLOWS ON PAGE 3

(Revised 10/03, 10/04, 4/07)
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POINTS ACCRUE AS FOLLOWS:

NATIONAL ACTIVITY

Officer/Board Member	2points	= _____ points
Committee Chair	2points	= _____ points
Committee Member	1point	= _____ points
Committee Meetings	0.5 point	= _____ points
Ballot for Office(not winning)	1point	= _____ points
Attended National Meeting	1 point	= _____ points
Attended National Board Meeting	1 point	= _____ points

STATE ACTIVITY

Officer/Board Member	3points	= _____ points
Committee Chair	3points	= _____ points
Committee Member	1point	= _____ points
Committee Meetings	0.5 point	= _____ points
Attended Board Meeting	1point	= _____ points
Attended State Meeting	1point	= _____ points
Ballot for Office (not winning)	1point	= _____ points

DIVISION i.e.WEST,MIDDLE,EAST-EAST CHATTANOOGA

Officer/Board Member	2points	= _____ points
Committee Chair	2points	= _____ points
Committee Member	1point	= _____ points
Ballot for Office (Not Winning)	1point	= _____ points
Attended Divisional Meeting	1point	= _____ points

MISCELLANEOUS ACTIVITY

Certification	2points	= _____ points
Speaking at any G.I. Meeting	2points	= _____ points
Submitting G.I.Poster /G.I. Publication		

Total points _____ points

To the best of my knowledge the above information is accurate. I understand that the TSGNA Board of Directors can request documentation to verify this information, and I will willingly submit this if asked to do so

(signature) _____

It is the responsibility of each member to submit their points activity to the *Points Committee* Chairperson and provide documentation, if requested.

(Revised 10/03,10/04 10/06)
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